

ENVISION STRATEGIZE ACTUALIZE



AT ES&A, WE HELP EMPLOYERS LEARN TO RUN. SOLVE CRISES. AND DREAM BIG.



SHAREEN POYNTER*
HR SERVICES ADVISOR

Shareen has more than 25 years of experience in the labor and employment field in Hawai`i and California, developing and administering human resources policies and programs for all levels of the organization, from executive management to hourly employees. She earned a B.B.A. in Travel Industry Management from the University of Hawai`i and is a graduate of Kamehameha Schools.

*works under the direction of a Hawaii-licensed attorney

ES&A IS:

A next-generation law firm that is rethinking the way legal work is done.

Cloud-based, collaborative and client-forward, working with clients ranging from sole proprietors to major multinationals across all industries to help them reach their business goals.

Ranked among Hawaii's top law firms by Best Law Firms and Chambers USA.

A certified Woman-Owned Small Business (WOSB)

ES&A OFFERS alternative fee arrangements, including:

- fixed periodic fees for ongoing advice including unlimited phone/email
- flat fees for finite projects
- hourly rates for litigation, investigations, ad hoc work
- negotiable rates for special projects

ES&A PROVIDES employers and organizations with comprehensive and affordable solutions in the following areas:

LABOR & EMPLOYMENT

Proactive legal advice focused on:

- HR management, from recruitment & hiring through termination; policies, procedures, documentation
- Employee benefits
- EEO compliance
- Labor law
- Wage & hour law
- ERISA
- OSHA/HIOSH compliance
- Remote/hybrid workplaces
- Crisis lawyering
- Litigation

BUSINESS STRATEGY

Designed to help nonprofits and for-profits practice good governance and meet business goals, advising on:

- Entity formation
- Fiduciary duties
- IP strategy
- Mergers and acquisitions
- Franchising

GOVERNMENT CONTRACTS

Federal, state and local procurement advice on:

- Contract competition, negotiation and formation
- IP use & commercialization
- Contract administration

TECHNOLOGY & CYBERSECURITY

Risk management advice to help protect the workplace, including:

- Privacy compliance
- Service contract review
- Information retention
- Acceptable use policies
- Social media policies
- Cybersecurity incident response planning, industry-tailored
- HR-related issues arising from the use of technology in the workplace

TRAINING

Tactical, trending and strategic topics, such as:

- Leaves of Absence
- FLSA Compliance
- Joint Employer Status
- Discrimination, Harassment, Retaliation
- Reasonable Accommodations
- The ABCs of AAPs
- Internal Investigations
- Litigation Checklist
- Supervisor Training Series
- Management Training Series
- Leadership Training
- Cybersecurity Hygiene
- AI in the Workplace

HOW CAN WE HELP YOU? LET'S TALK.



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