



## **COVID-19 SAFETY & HEALTH PROGRAM: GENERAL GUIDANCE FOR ALL BUSINESSES (6/23/20)**

### **What are General Guidelines?**

**COVID-19 is spread mainly from person-to-person by people who are in close proximity (within about 6 feet) to others. With that fact in mind, Federal and State agencies have provided general guidelines on health and safety practices for different types of work environments.**

The following list of resources contains guidance appropriate for all businesses, including small businesses.

**The following list has been assembled to provide assistance to all employers. The list aggregates guidelines provided by the Centers for Disease Control and Prevention (CDC), the Occupational Safety & Health Administration (OSHA), and the Hawai`i Department of Health (HDOH). The list is not legal or medical advice. Check with your legal counsel before finalizing your procedures. Note that guidelines frequently change so you will need to update on a regular basis.**

## **GENERAL GUIDANCE**

### **➤ US Department of Labor Resources for Job Creators**

<https://www.employer.gov/>

### **➤ OSHA Guidance on Returning to Work**

<https://www.osha.gov/Publications/OSHA4045.pdf>

### **➤ COVID-19 Employer Information for Office Buildings**

<https://www.cdc.gov/coronavirus/2019-ncov/community/office-buildings.html>

### **➤ OSHA Guidance on Preparing Workplaces for COVID-19**

<https://www.osha.gov/Publications/OSHA3990.pdf>



➤ **CDC General Business FAQs**

<https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html>

➤ **CDC Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)**

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

➤ **CDC Guidance for Small Business**

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/guidance-small-business.pdf>

➤ **CDC Guidance re isolating at home and returning to work**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/>

➤ **Symptoms of COVID-19**

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

➤ **CDC Workplace Reopening Decision Tool**

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/workplace-decision-tool.html>

## **EMPLOYEES AT HOME**

➤ **CDC's Interim Guidance for Preventing the Spread of COVID-19 in Homes and Residential Communities**

<http://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-prevent-spread.html>

➤ **CDC's Guidance on Identifying Potentially-Vulnerable Workers**

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>

## **CLEANING & DISINFECTING**

➤ **CDC Guidance for Cleaning & Disinfecting Public Spaces, Workplaces, Businesses, Schools & Homes**

<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>



[https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/ReOpening\\_America\\_Cleaning\\_Disinfection\\_Decision\\_Tool.pdf](https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/ReOpening_America_Cleaning_Disinfection_Decision_Tool.pdf)

➤ **List of Disinfectants for Use Against COVID-19**

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

➤ **CDC Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operation**

<https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>

## **FACE COVERINGS FOR NONMEDICAL SETTINGS**

➤ **Interim Guidance for Conserving and Extending Filtering Facepiece Respirator Supply in Non-Healthcare Sectors**

<https://www.cdc.gov/coronavirus/2019-ncov/community/conserving-respirator-supply.html>

➤ **CDC Recommendation re Use of Cloth Face Coverings**

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>

## **IN THE EVENT OF INFECTION IN THE WORKPLACE**

➤ **HDOH COVID-19 Recommendations on Responding to Infection at the Worksite**

<https://health.hawaii.gov/coronavirusdisease2019/files/2020/05/What-to-Do-if-a-Person-at-Your-Worksite-has-COVID-19.pdf>

➤ **OSHA Enforcement Standards for Recording Work-Related Illness**

<https://www.osha.gov/memos/2020-05-19/revised-enforcement-guidance-recording-cases-coronavirus-disease-2019-covid-19>

➤ **OSHA Enforcement Discretion for Considering Employers' Good Faith Efforts During Pandemic in Recording Work-Related Illness**

<https://www.osha.gov/memos/2020-04-16/discretion-enforcement-when-considering-employers-good-faith-efforts-during>



<https://www.osha.gov/memos/2020-05-19/revised-enforcement-guidance-recording-cases-coronavirus-disease-2019-covid-19> (Note: Effective 5/26/2020)

## **SAFETY & HEALTH PROGRAM ASSISTANCE**

### ➤ **OSHA Guidance on Creating a Safety & Health Program**

[www.osha.gov/safetymanagement](http://www.osha.gov/safetymanagement)

### ➤ **OSHA Guidance on Recommended Practices for Safety & Health Programs**

<https://www.osha.gov/shpguidelines/hazard-Identification.html>

### ➤ **OSHA Compliance Assistance Specialists**

Can provide information to employers and workers about OSHA standards, short educational programs on specific hazards or OSHA rights and responsibilities, and information on additional compliance assistance resources. Visit [www.osha.gov/complianceassistance/cas](http://www.osha.gov/complianceassistance/cas) or call 1-800- 321-OSHA (6742) to contact your local OSHA office.

### ➤ **OSHA's On-Site Consultation Program**

Offers no-cost and confidential advice to small and medium-sized businesses in all states, with priority given to high-hazard worksites. On-Site consultation services are separate from enforcement and do not result in penalties or citations. For more information or to find the local On-Site Consultation office in your state, visit [www.osha.gov/consultation](http://www.osha.gov/consultation), or call 1-800-321-OSHA (6742).

## **POSTERS & COMMUNICATION TOOLS**

### ➤ **CDC Print Resources for General Information**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources>

### ➤ **CDC Videos, Images, PSAs, and Other Communication Tools**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html>

### ➤ **Hawai'i Department of Health Public Health Flyers**

<https://hawaiiicovid19.com/resources/>